2026-2027
PAYROLL PROCESSING SCHEDULE

SAP PAY PERIOD NUMBER	PAY PERIOD From - Thru	STANDARD DAYS IN THE PAY PERIOD	DAILY ATTENDANCE SHEETS AVAILABLE TO PRINT	INPUT SCREENS AVAILABLE ON-LINE REFLECTING THE CURRENT PAY PERIOD	FINAL ROSTERS APPROVED BY 2:00 P.M.	TIME TRANSFER AND PAYROLL PROCESSING BEGINS	PAY DATE	IMPORTANT REMARKS
14	6/19 - 7/2/2026	10	6/15	6/18**	**7/1***	7/1	7/10/2026	Approve one (1) day early due to Independence Day
15	7/3 - 7/16/2026	10	6/29	7/2**	**7/16**	7/16	7/24/2026	
16	7/17 - 7/30/2026	10	7/13	7/17	**7/30**	7/30	8/7/2026	
17	7/31 - 8/13/2026	10***	7/27	7/31	**8/13**	8/13	8/21/2026	
18	8/14 - 8/27/2026	10	8/10	8/14	**8/27**	8/27	9/4/2026	
19	8/28 - 9/10/2026	10	8/24	8/28	**9/10**	9/10	9/18/2026	
20	9/11 - 9/24/2026	10	9/8	9/11	**9/24**	9/24	10/2/2026	
21	9/25 - 10/8/2026	10	9/21	9/25	**10/8**	10/8	10/16/2026	
22	10/9 - 10/22/2026	10	10/5	10/9	**10/22**	10/22	10/30/2026	
23	10/23 - 11/5/2026	10	10/19	10/23	**11/4***	11/4	11/13/2026	Approve one (1) day early due to Veterans' Day
24	11/6 - 11/19/2026	10	11/2	11/5**	**11/17***	11/17	11/27/2026	Approve two (2) days early due to Fall Recess/Thanksgiving
25	11/20 - 12/3/2026	10	11/16	11/18**	**12/3**	12/3	12/11/2026	
26	12/4 - 12/17/2026	10	11/30	12/4	**12/10***	12/10	12/24/2026	Approve five (5) days early due to Winter Recess Please note Thursday paydate
1	12/18 - 12/31/2026	10	12/14	12/11**	**12/17***	12/17	1/8/2027	Approve ten (10) days early due to Winter Recess
2	1/1 - 1/14/2027	10	12/18	12/18**	**1/13***	1/13	1/22/2027	Approve one (1) day early due to Martin Luther King Holiday
3	1/15 - 1/28/2027	10	1/11	1/14**	**1/28**	1/28	2/5/2027	
4	1/29 - 2/11/2027	10	1/25	1/29	**2/10***	2/10	2/19/2027	Approve one (1) day early due to Presidents' Day
5	2/12 - 2/25/2027	10	2/8	2/11**	**2/25**	2/25	3/5/2027	
6	2/26 - 3/11/2027	10	2/22	2/26	**3/11**	3/11	3/19/2027	
7	3/12 - 3/25/2027	10	3/8	3/12	**3/18***	3/18	4/2/2027	Approve five (5) days early due to Spring Recess
8	3/26 - 4/8/2027	10	3/19	3/19**	**4/8**	4/8	4/16/2027	
9	4/9 - 4/22/2027	10	4/5	4/9	**4/22**	4/22	4/30/2027	
10	4/23 - 5/6/2027	10	4/19	4/23	**5/6**	5/6	5/14/2027	
11	5/7 - 5/20/2027	10	5/3	5/7	**5/20**	5/20	5/28/2027	
12	5/21 - 6/3/2027	10	5/17	5/21	**6/3**	6/3	6/11/2027	
13	6/4 - 6/17/2027	10***	6/1	6/4	**6/16***	6/16	6/25/2027	Approve one (1) day early due to Juneteenth
14	6/18 - 7/1/2027	10	6/14	6/17**	**6/30***	6/30	7/9/2027	Approve one (1) day early due to Independence Day

*** Indicates EARLY PAYROLL APPROVAL REQUIRED!**

**** When processing Prior Pay Period Payroll Corrections, you MUST enter the correct SAP PAY PERIOD NUMBER.**

***** Days may vary depending on the type of job assignment.**